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17 February 2016

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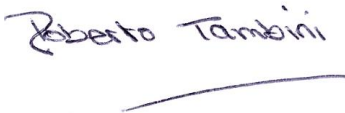
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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held in the **Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames** on **Thursday, 25 February 2016** commencing at **7.30 pm** for the transaction of the following business.



Roberto Tambini
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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AGENDA

Description	Page nos.
1. Apologies for absence To receive any apologies for non-attendance.	
2. Minutes To confirm as a correct record the minutes of the following Council meetings:	
a) Council - 17 December 2015	1 - 8
b) Extraordinary Council - 2 February 2016	9 - 12
3. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.	
4. Announcements from the Mayor To receive any announcements from the Mayor.	
5. Announcements from the Leader To receive any announcements from the Leader.	
6. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
7. Questions from members of the public The Leader, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 14. The following question has been received from Mr. Andrew McLuskey: "Given that, according to government figures, Spelthorne is the unhealthiest Council area in Surrey, and also the 132nd in England's health league, and given also that Surrey has pointed out that we have pockets of deprivation in particular areas of the Borough, what does the Council intend to do to remedy this unhappy situation?"	
8. Petitions To receive any petitions from Councillors or members of the public.	

9. Recommendations of the Cabinet

To consider the recommendations of the Cabinet from its meetings held on 27 January 2016 and 24 February 2016, on the following matters: 13 - 16

- a) Treasury Management Strategy Statement and Annual Investment Strategy 2016-2017
- b) Pay Policy Statement 2016-17
- c) Capital Programme 2016-2017
- d) Revenue Budget 2016-2017

The Budget Book (green cover) accompanies the Council agenda and reflects the recommendations to be considered at the meeting of the Cabinet on 24 February 2016.

10. Reports from the Leader of the Council

To receive reports from the Leader of the Council on the work of the following meetings:

- a) Leader's Decision - 18 January 2016 17 - 18
- b) Cabinet - 27 January 2016 19 - 20
- c) Cabinet - 24 February 2016 21 - 22

11. Report from the Chairman of the Overview and Scrutiny Committee

To receive the report from the Chairman of the Overview and Scrutiny Committee on the work of his Committee. 23 - 24

12. Report from the Chairman of the Planning Committee

To receive the report from the Chairman of the Planning Committee on the work of his Committee. 25 - 28

13. Motions

To receive any motions from Councillors or members of the public.

14. Questions on Ward Issues

The Leader, or their nominee, to answer questions from Councillors on issues in their Ward, in accordance with Standing Order 15.

15. General questions

The Leader, or their nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 15.

The following question has been received from Councillor Quentin Edgington:

“What was the total cost of the Special Council Meeting on Tuesday 2 February 2016.”

16. Appointments of representative Trustees

To consider the re-appointment of the following representative Trustees:

- a) Mr. Matthew Calvert, Trustee of Laleham Charities – Village Hall and Recreation Ground, for a further 4-year term until February 2020.
- b) Mrs. Marion Bushnell, Trustee of Ashford relief in need Charity, for a further 4-year term until October 2020. (We received a request from the Charity to extend Mrs. Bushnell’s term to October 2020 in order to align her appointment with the other two Trustees).

MINUTES OF THE SPELTHORNE BOROUGH COUNCIL

Minutes of the Council Meeting of Spelthorne Borough Council held in the Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames on Thursday, 17 December 2015 at 7.00 pm

Present:

Councillors:

M.M. Attewell	P.C. Forbes-Forsyth	S.C. Mooney
C.B. Barnard	M.P.C. Francis	A. Neale
R.O. Barratt	C.M. Frazer	D. Patel
I.J. Beardsmore	A.E. Friday	J.M. Pinkerton OBE
S.J. Burkmar	N.J. Gething	O. Rybinski
S. Capes	A.C. Harman	D. Saliagopoulos
R. Chandler	I.T.E. Harvey	J.R. Sexton
C.A. Davis	N. Islam	R.W. Sider BEM
S.M. Doran	A.T. Jones	R.A. Smith-Ainsley
S.A. Dunn	J.G. Kavanagh	B.B. Spoor
Q.R. Edgington	V.J. Leighton	H.A. Thomson
K. Flurry	A.J. Mitchell	H.R.D. Williams

In Attendance

Miss Sue Faulkner, Vice-Chairman of the Members' Code of Conduct Committee

Apologies: Apologies were received from Councillors T.J.M. Evans, A.L. Griffiths, M.J. Madams and Mr Murray Litvak, Chairman of the Members' Code of Conduct Committee.

Councillor M.P.C. Francis, The Mayor, in the Chair

National Anthem

Before the commencement of proceedings all those present, at the invitation of the Mayor, Councillor Mark Francis, joined in singing the National Anthem.

306/15 Presentation to the Mayor of framed certificate for Melun and pennant for Magna Carta

Councillor R.W. Sider BEM made the following presentation:

“On Sunday 8 November 2015, the Borough of Spelthorne celebrated, in Staines-upon-Thames, the 25th anniversary of its twinning with the City of Melun, France.

On this occasion, the Mayors of Spelthorne and Melun reaffirmed their commitment to maintain close links and the desire to work together for the benefit of their residents in a spirit of friendship and understanding.

In commemoration of this auspicious occasion I would now like to present you, Mr Mayor, with a framed certificate confirming this commitment and signed by yourself and the Mayor of Melun, Henri Mellier, our Chief Executive, Roberto Tambini and the President of the Association for International Relations in Melun, Colette Mélot.”

The Mayor received the framed certificate from Councillor R.W. Sider BEM.

Councillor V.J. Leighton then made the following presentation:

“As part of the celebrations to commemorate the signing of the Magna Carta, over the weekend marking the 800th anniversary of this auspicious event I managed the organisation of a River Flotilla.

The Flotilla, which was led by the Mayor in ‘The Jolly Brit’, a former tender of the Royal Yacht Britannia, included a wide range of craft, from a 70’ barge to canoes from local rowing clubs. Pride of place after the Mayor went to two Dunkirk Little Ships and a river trip boat enabled non-boat owners to join as passengers. This river pageant of over 30 boats cruised upstream from Sunbury to the Lammas Park in Staines upon Thames, where a medieval fair, ‘The Baron’s Gathering’ continued into the evening so those from the boats could join in the entertainment. Each vessel in the flotilla flew a memento pennant which had been designed especially for this occasion by a local resident.

My huge thanks go to my team of local volunteers who helped put this on, to the local businesses who sponsored the event and to our staff who helped with the arrangements to make it such a success.

I would now like to present you, Mr Mayor, with a framed pennant from the Flotilla, to commemorate this special event in your Mayoral year.”

The Mayor received the framed pennant from Councillor V.J. Leighton.

307/15 Presentation of new Mayoral Chain of Office

The Deputy Mayor, Councillor A.E. Friday, announced that he wished to speak on a subject which was valued highly in Spelthorne: tradition. He said, "The origins of the Mayoral chain go back to the middle ages when Mayors, as the chief officials of medieval towns, adopted the gold chain as their symbol of office. The chain of office represents the responsibility, authority and dignity which are attached to the office of the Mayor and today is worn when the Mayor is on official duties and at civic occasions.

The Spelthorne Mayoral chain was first commissioned for the start of Cllr James Caiger's Mayoral year of 1974 – 75, to celebrate the inauguration of Spelthorne Borough Council. The chain of office consists of two parts - the chain itself and the badge.

After 40 years and 41 Mayors, we have now run out of space to engrave the Mayor's name, so the decision was made earlier this year, after much deliberation, to purchase a new chain and have the Mayoral badge refurbished. Civic regalia are a symbol of continuity, of local identity and of civic pride."

The Mayor removed the badge which was then fastened to the new chain. The Deputy Mayor, Councillor A.E. Friday presented the new Chain of Office to the Mayor of Spelthorne, Councillor Mark Francis.

308/15 Presentation from the Police and Crime Commissioner for Surrey

Kevin Hurley spoke about the work Surrey Police had been doing to keep Surrey the safest county in the country. He detailed the progress that had been made on Surrey Police's six priorities to:

- Take a zero-tolerance policing approach: success of Joint Enforcement Team to tackle crime; burglary was down 25%
- Deliver more visible street policing: in spite of funding challenges, the force was increasing police officer numbers.
- Put victims at the centre of the criminal justice system: there had been a massive increase in domestic violence crimes which he believed was due to more incidents being reported rather than an increase in the crime itself. He admitted that Surrey Police had not done well on child protection issues but that a recovery plan was in place and that HM Inspectorate of Constabulary had intervened to ensure the force was going in the right direction on this.
- Give the public a greater say in how their streets are policed: receiving public feedback through local crime summits, social media
- Protect local policing: not facing any more significant cuts from central government but able to raise precept by 2%.
- Be uncompromising in standards of service: Facing challenges due to changes in the types of crime that needed investigating, such as cyber crime, child sexual exploitation and rising numbers of reported domestic violence.

Mr Hurley concluded by saying that he was grateful for the partnership between the office of the Police and Crime Commissioner, the Police and Spelthorne Borough Council; meaning that all in all, Surrey Police was in a good position to move forward and keep the residents of Spelthorne safe.

Mr Hurley then answered questions from members of the Council.

309/15 Minutes

The minutes of the Council meeting held on 22 October 2015 were agreed as a correct record.

310/15 Disclosures of Interest

There were none.

311/15 Announcements from the Mayor

The Mayor thanked Councillors Friday, Sider and Leighton for their presentations to him this evening.

He reminded members that they were invited to his Charity lunch at Great Fosters hotel on 31 January 2016 from 1pm for a 1.45pm start.

The Mayor introduced to the Council, Councillor Colin Barnard who was the newly-elected member representing Shepperton Town ward. The Mayor congratulated him on his election and wished him a long and successful career as a councillor.

Councillor Barnard thanked members for their support and said he hoped to uphold the work of the well-respected late Councillor Robert Watts and follow in his footsteps.

312/15 Announcements from the Leader

The Leader, Councillor Q.R. Edgington, on behalf of all councillors wished the Chief Executive, Roberto Tambini and his senior Management Team, a very happy Christmas and thanked them for all their hard work this year. He asked that the Council's thanks be passed on to all members of Spelthorne staff and wished them and their families a happy Christmas.

The Leader informed the Council that a recent report by UHY Hacker-Young Chartered Accountants, showed Staines-upon-Thames was leading the way in new business creation with 43 more new businesses per ten thousand population than a year ago, against a UK average of 14. The town's strong transport links with London and Heathrow together with comparatively low

office rents made it an ideal choice for start-ups, according to the report's author.

The Leader welcomed Councillor Colin Barnard and congratulated him on his election. Finally, the Leader announced his engagement to Councillor Penny Forbes-Forsyth and wished all the councillors a happy Christmas.

313/15 Announcements from the Chief Executive

The Chief Executive, Roberto Tambini congratulated the Leader and Councillor Penny Forbes-Forsyth on their engagement and wished them well on behalf of the Council staff.

Mr Tambini reminded the Council of its agreement at the last meeting to investigate the possibility of twinning with the German town of Vaihingen, Stuttgart. He advised that following exploratory but informal talks with the Mayor of Stuttgart, Wolfgang Meinhardt, regretfully and with sincere apologies, Wolfgang had declined the idea at the moment, nice though it would be, because they were so busy dealing with the refugee crisis.

Mr Tambini reminded members who had not yet completed the Members' Allowances survey, that there were hard copies available in the Members' room.

314/15 Questions from members of the public

The Mayor reported that one question had been received from a member of the public under Standing Order 14. Mr Alan Doyle asked the following question at the meeting:

“There is a clear instruction in the 'Duty to Cooperate NPPG (Ref ID 9-006-20140306) that local authorities should where necessary 'align' their planning policies with those of the Local Enterprise Partnership. Indeed, Paragraph 6 goes on to state clearly that this is a 'fundamental requirement'. Currently, what Local Enterprise Partnership planning policies does Spelthorne Council have to align itself with?”

The Portfolio Holder for Planning, Councillor V.J. Leighton, responded as follows:

“Thank you for your question, Mr Doyle.

Cooperating with other bodies in preparing Local Plans is a statutory requirement and the government has set out detailed guidance on this. It is important that those requirements are understood in their proper context.

Our Local Enterprise Partnership – Enterprise M3 - covers an area from the New Forest to Spelthorne. It does not prepare planning polices but its role, as explained in the Planning Practice Guidance (nPPG), is to “help deliver

economic growth by directing strategic regeneration funds and in providing economic leadership through Strategic Economic Plans”. Their remit does not require them to have regard to constraints that may exist and which District and Borough Councils have to take into account when preparing their local plans.

We are required to ‘have regard’ to the work of LEPs but the guidance makes clear that cooperation in this respect is not the same as having to necessarily ‘agree’ on matters.

The ‘fundamental requirement’ referred to in guidance is for local planning authorities to work collaboratively with the LEP and ensure District local plans ‘align’ with each other to deliver an effective framework for strategic planning matters.

In summary the LEP does not produce ‘planning policies’ and we do not have to ‘align’ with the strategies they do produce but only have ‘regard’ to them as we balance development needs with other constraints.”

315/15 Petitions

There were none.

316/15 Recommendations of the Cabinet

Statement of Gambling Policy 2016-2019

The Council considered the recommendation from the Cabinet on the Statement of Gambling Policy 2016-19 and

Resolved that the revised Statement of Gambling Policy 2016-19 be adopted.

Calendar of Meetings for 2016-17

The Council considered the recommendation from the Cabinet, which was included in the Supplementary agenda, on the Calendar of Meetings for 2016-17 and

Resolved that the Calendar of Meetings for the Municipal Year June 2016 to May 2017, as set out at Appendix 1 in the Supplementary agenda, be approved.

317/15 Recommendation of the Planning Committee

The Council considered the recommendation from the Planning Committee on a review of the Local List of Requirements for the validation of Planning applications.

Resolved to agree that Part 3(d) of the Constitution (Delegations to Officers) be amended so that any future amendments to the Local List of Requirements for the validation of planning applications are delegated to the Head of Planning and Housing Strategy.

318/15 Report from the Leader of the Council

The Leader, Councillor Q.R. Edgington, presented his report which outlined some of the important issues the Cabinet had decided at its meeting held on 9 December 2015.

319/15 Report from the Chairman of the Licensing Committee

The Chairman of the Licensing Committee, Councillor R.W. Sider BEM, presented his report, which outlined the matters the Committee had decided since the last Council meeting.

320/15 Report from the Chairman of the Overview and Scrutiny Committee

The Chairman of the Overview and Scrutiny Committee, Councillor A.E. Friday, presented his report, which outlined the matters the Committee had decided since the last Council meeting.

321/15 Report from the Chairman of the Planning Committee

The Chairman of the Planning Committee, Councillor R.A. Smith-Ainsley, presented his report, which outlined the matters the Committee had decided since the last Council meeting.

322/15 Motions

There were none.

323/15 Questions on Ward Issues

There were none.

324/15 General questions

There were none.

325/15 Appointment of a representative Trustee

Resolved that Mrs Denise Turner-Stewart be appointed as a Council representative Trustee to serve on the Staines Parochial Charities until April 2018, as a replacement for Councillor Mark Francis.

326/15 Season's Greetings

The Mayor, Councillor Mark Francis, wished all the councillors, officers and members of the public present a happy Christmas.

MINUTES OF THE SPELTHORNE BOROUGH COUNCIL

Minutes of the Extraordinary Council Meeting of Spelthorne Borough Council held in the Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames on Tuesday, 2 February 2016 at 7.30 pm

Present:

Councillors:

M.M. Attewell	K. Flurry	A.J. Mitchell
C.B. Barnard	P.C. Forbes-Forsyth	S.C. Mooney
R.O. Barratt	C.M. Frazer	A. Neale
I.J. Beardsmore	A.E. Friday	D. Patel
S.J. Burkmar	N.J. Gething	J.M. Pinkerton OBE
R. Chandler	A.L. Griffiths	O. Rybinski
C.A. Davis	A.C. Harman	D. Saliagopoulos
S.M. Doran	I.T.E. Harvey	R.A. Smith-Ainsley
S.A. Dunn	A.T. Jones	B.B. Spoor
Q.R. Edgington	J.G. Kavanagh	H.R.D. Williams
T.J.M. Evans	M.J. Madams	

Miss Sue Faulkner, the Vice-Chairman of the Members' Code of Conduct Committee was also in attendance

Apologies: Apologies were received from Councillors S. Capes, N. Islam, V.J. Leighton, J.R. Sexton, R.W. Sider BEM, H.A. Thomson and Mr Murray Litvak, Chairman of the Members' Code of Conduct Committee.

Councillor M.P.C. Francis, The Mayor, in the Chair

21/16 Disclosures of Interest

There were no disclosures of interest.

22/16 The removal of the Leader of the Council

It was moved by Councillors N. Gething, H.R. Williams, A.E. Friday, C.M. Frazer and R.O. Barratt and seconded by Councillor S.C. Mooney, that

Councillor Quentin Edgington be removed from Office as the Leader of the Council.

In accordance with Standing Order 22.4, Councillor I.J. Beardsmore called for a recorded vote to be taken on the motion before the Council.

Councillors Gething and Frazer spoke in support of the motion and explained the reasons behind the proposal:

- It was an established convention that the leader of the largest elected group is the Leader of the Council
- Councillor Edgington had lost the support of the conservative group
- He has resigned his membership of the majority group and stands as an Independent councillor, therefore he speaks for no-one but himself
- The Council faces major challenges over the next few years; it cannot afford to waste time and money working around a Leader who will not work with the majority group
- He failed to fulfil the Council's expectations that he would serve in a cohesive and unifying way
- He was dilatory in conducting the business of the Council
- He did not treat council officers with respect
- Morale within the Council has been undermined
- He failed to make any progress in delivering the reforms needed to make this Local Authority a self-funding Council which provides best value services for residents
- The Towards a Sustainable Future programme has been stalled
- There is no Corporate Plan
- Staff restructuring remains unresolved
- There has been a lack of direction since his election as Leader

Councillor Q. Edgington responded to the points made and concluded his speech by resigning from his position as Leader of the Council, forthwith.

Councillor Edgington then left the Chamber and the Mayor called for a five minute adjournment of the meeting.

As a result of the resignation of the Leader, a vote on the motion was not necessary.

23/16 The election of the Leader of the Council

It was moved by Councillors N. Gething, H.R. Williams, A.E. Friday, C.M. Frazer and R.O. Barratt and seconded by Councillor A.C Harman that Councillor Ian Harvey be appointed as the new Leader of the Council.

In accordance with Standing Order 22.4, Councillor A.C. Harman called for a recorded vote to be taken on the motion before the Council.

The voting was as follows:

For	Councillors Attewell, Barnard, Barratt, Chandler, Davis, Evans, Flurry, Francis, Frazer, Friday, Gething, Griffiths, Harman, Harvey, Jones, Kavanagh, Madams, Mitchell, Mooney, Neale, Patel, Pinkerton, Rybinski, Saliagopoulos, Smith-Ainsley and Williams.
Against	-
Abstain	Councillors Beardsmore, Doran, Dunn and Spoor.

RESOLVED that Councillor I.T.E. Harvey be appointed Leader of the Council for the remainder of the four year term of office until the day of the Annual Council Meeting following the borough elections in 2019.

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Recommendations of the Cabinet

Cabinet meeting held on 27 January 2016

- 1. Treasury Management Strategy Statement and Annual Investment Strategy 2016-2017**
 - 1.1 Cabinet considered a report on the proposed Treasury Management Strategy Statement and Annual Investment Strategy for 2016-2017.
 - 1.2 **Resolved to recommend** that Council approves the proposed Treasury Management Strategy Statement and Annual Investment Strategy for 2016-2017.

- 2. Pay Policy Statement for 2016-17**
 - 2.1 Cabinet considered a report on the proposed Pay Policy Statement for 2016-17.
 - 2.2 **Resolved to recommend** that Council approves the proposed Pay Policy Statement for 2016-17.

Councillor Ian Harvey
Leader of the Council

25 February 2016

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Recommendations of the Cabinet

Cabinet meeting held on 24 February 2016

- 1. Draft Capital Programme 2016-17 to 2019-20 – Key Decision**
- 1.1 Cabinet considered a report on the draft Capital programme for the period 2016-17 to 2019-20 and the Prudential Indicators for 2016-17 to 2019-20.
- 1.2 **Resolved to recommend** that Council:
 - (a). Approves the Capital programme for 2016-2017 to 2019-20.
 - (b). Approves the Prudential Indicators for 2016-17 to 2019-20.

Councillor Ian Harvey
Leader of the Council

25 February 2016

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Minutes of Leader's Decision

18 January 2016

Present:

Councillor Q.R. Edgington

Councillors in attendance:

M.M. Attewell

K. Flurry

S.C. Mooney

C. Barnard

C.M. Frazer

J. M. Pinkerton OBE

R. Chandler

A.L. Griffiths

D. Saliagopoulos

S. A. Dunn

A.J. Mitchell

R.A. Smith-Ainsley

T.J.M. Evans

H.R. Williams

2229 Disclosures of Interest

The Leader had none.

2230 Purchase of a freehold site in Upper Halliford - Part exempt

The Leader considered a report on an opportunity to acquire the freehold interest of a site in Upper Halliford for planning purposes.

As the Leader wished to discuss with the officer the exempt information contained within the appendices it was

Resolved to exclude the press and public from the meeting for the following items of business in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

The Portfolio holder, Councillor Denise Saliagopoulos, and other members present made representations to the Leader about this matter.

Resolved to agree to acquire the freehold interest in the site in Upper Halliford, as described in the report of the Joint Head of Asset Management and exempt appendices.

Reason for the decision:

The finances to purchase the site were available in the Capital budget and there were significant benefits in acquiring the site including:

- (a) a decrease in the anti-social behaviour issues connected with the existing use of the Site;

- (b) the public benefit of securing an appropriate future use of the Site that is compatible with its location, as well as the adjoining residential area; and
- (c) its potential for housing.

Report from the Leader of the Council on the work of the Cabinet

Meeting held on 27 January 2016

This is my report as the Leader of the Council on the work of the Cabinet. It is an overview of the main business considered by the Cabinet at its meeting on 27 January 2016. However, it should be noted that two of the items, the Treasury Management Strategy and Annual Investment Strategy 2016-17 and the Pay Policy Statement 2016-17, were recommendations to Council and therefore these have already been considered at items 9a) and b) on the agenda.

1. Outline Budget 2016-17 to 2019-20 - Key Decision

1.1 We considered a report on the Council's Outline Budget for the period 2016-17 to 2019-20.

1.2 We agreed that:

- The net budgeted expenditure (before investment and use of reserves) for 2016-17 be set at a maximum level of £14.5m
- The financial health indicators set out in paragraph 3.20 be agreed
- The Council accepts in principle the Government offer of a 4 year funding settlement in order to protect the Council against risk of further increases in payments it is required to make in future years to the Government.

Councillor Ian Harvey

Leader of the Council

25 February 2016

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Report from the Leader of the Council on the work of the Cabinet

Meeting held on 24 February 2016

This is my report as the Leader of the Council on the work of the Cabinet. It is an overview of the main business considered by the Cabinet at its meeting on 24 February 2016. However, it should be noted that three of the items, the Capital Programme 2016-17 to 2019-20 and the Draft Revenue Budget for 2016-17 were recommendations to Council and therefore these have already been considered at item 9c) and d) on the agenda.

1. Review of Parking Orders including an amendment to the Bridge Street Parking Order – Key Decision

1.1 We considered a report on a review of the Parking Orders including an amendment to the Bridge Street Parking Order.

1.2 We agreed to:

- Authorise the Head of Sustainability and Leisure to proceed with proposals made in this report.
- Authorise the Head of Corporate Governance to publish a notice of proposal to advertise the proposed changes.
- Delegate authority to the Head of Corporate Governance, in consultation with the Head of Sustainability and Leisure and the Cabinet Member for parking services to deal with any responses to the proposed changes.
- Delegate authority to the Head of Sustainability and Leisure, in consultation with the Cabinet Member for parking services to amend the proposals following consultation.
- Authorise the Head of Corporate Governance to publish a notice of making once the final decision is made.
- The changes to the operational policy.

2. Fees and Charges 2016-17

2.1 We considered a report on the Fees and Charges 2016-17.

2.2 We also noted that a report will come before Cabinet at its April 2016 meeting to consider the proposed Caravan Site Fee Policy.

2.3 We agreed the Fees and Charges report, subject to consideration and approval of the Caravan Site Fee Policy in relation to the fees proposed under the Mobile Homes Act 2013.

3. Annual Grants Awards 2016-17

3.1 We considered a report on the proposed grants programme for 2016-17.

3.2 We agreed:

- The grants awards for 2016-17.
- To note all other support to the voluntary and charity sectors.

- To note the performance of our key partners (over £10k per annum).

3. Spelthorne Sustainability Strategy 2016-2019

- 3.1 We considered a report on the Spelthorne Sustainability Strategy for the period 2016 to 2019.
- 3.2 We agreed to endorse the updated Spelthorne Sustainability Strategy 2016-19 along with the action plans.

4. Food and Health and Safety Service Plans 2016-17

- 4.1 We considered a report on the proposed food and health and safety service plans for 2016-17.
- 4.2 We agreed to adopt the proposed service plans for 2016-17.

5. Grazing in Sunbury Park

- 5.1 We considered a report on cows grazing in Sunbury Park.
- 5.2 We agreed on the grazing in Sunbury Park 2016 between April and June with an increased period of grazing in subsequent years.

Councillor Ian Harvey
Leader of the Council

25 February 2016

Report of the Chairman on the work of the Overview and Scrutiny Committee

This report gives an overview of the issues considered at the 19 January 2016 meeting.

1. Presentation on proposals for devolution

- 1.1 The Committee received and noted a presentation from Surrey County Council on the Three Southern Counties (3SC) proposals for devolution.
- 1.2 The Committee noted that the proposals involving the East Sussex, West Sussex and Surrey authorities aimed to improve outcomes for local residents and businesses through economic growth, enhanced productivity and a transformation in public service delivery.
- 1.3 The Committee also noted plans for 'double devolution', which could be progressed with or without the 3SC proposals and would be progressed by way of discussions between the 3 Counties and 23 boroughs and districts to decide what powers could be devolved from County level to borough and district level.

2. Corporate Project Management

- 2.1 The Committee noted an update on progress with the Council's priority projects and the Towards a Sustainable Future (TaSF) programme.

3. Performance Review of Contracts

- 3.1 The Committee noted a report giving details of the performance monitoring arrangements for the Council's top spend contracts, including: grounds maintenance; hire of street cleansing and refuse collection vehicles; Leisure Centres; provision of monitoring and maintenance services of CCTV, Knowle Green cleaning contract; management of Staines-upon-Thames market; processing of recyclables and 'meals-on-wheels' supply of vehicles and food.
- 3.2 The Committee noted that the performance monitoring provisions of all the contracts were carefully considered to ensure they were appropriate to the goods /works /services being provided and to ensure contract managers could undertake effective monitoring.

4. Financial Reports

- 4.1 The Committee noted two financial reports setting out the provisional outturn position for both revenue and capital for the six months from April to September 2015.
- 4.2 The Committee also noted the Treasury Management half yearly report for the first six months of 2015 which covered the Council's activities in the borrowing and investment market. The Committee commended the Chief Finance Officer and his team on their treasury management strategy.

5. Committee Work Programme 2015-2016

The Committee noted the work programme for the remainder of the municipal year subject to inclusion of a report on small/medium enterprise and job creation and a report on agile working for a future meeting.

Councillor Alfred Friday

Chairman of Overview and Scrutiny Committee

25 February 2016

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Report of the Chairman on the work of the Planning Committee

1. The Planning Committee has met on two occasions since the previous report was prepared for the Council meeting. This report therefore gives an overview of the key items considered by the Committee at its meetings on 16 December 2015 and 13 January 2016.
2. The December meeting dealt with five planning applications. Public speaking took place on one item with two people taking the opportunity to address the Committee. The key items considered by the Committee are set out below.
3. Planning application 15/01243/SCC related to Brett Aggregates Ltd, Hithermoor Quarry, Leylands Lane, Stanwell Moor. It was a consultation by Surrey County Council for the construction and use of a soil treatment facility. The Committee resolved to object to the proposal unless a number of matters were satisfactorily addressed. These related to:
 - (a) The imposition of a condition requiring the HGV movements associated with the soil treatment facility to be no greater than the overall number of movements as permitted within the existing permission;
 - (b) The completion of an updated Dust Action Plan; and the imposition of associated conditions requiring the measures outlined in the Dust Action Plan and Air Quality Assessment are implemented;
 - (c) Confirmation from the applicant that the installation of the surface water lagoon has sufficient capacity to contain all runoff associated with the treatment facility.
 - (d) Adequate wheel washing facilities for HGVs be installed at the site and enforced.
4. The next planning application, 15/01206/RVC, related to the Workshop at the Boat Yard, The Boathouse, Sandhills Meadow in Shepperton. The application was for the variation of condition 5 of planning permission ref E/88/767 (referring to the use of the building only for purposes ancillary to the existing boat hire business) to allow for the protective treatment of vehicles within the workshop area. The application was approved subject to a number of planning conditions including one which restricted the permission for a temporary one year period.
5. The following planning application, 15/00977/FUL, concerned 36B Kingston Road, Staines-upon-Thames and proposed the installation of a temporary car wash facility to Staines Tyres existing forecourt. The application was approved for a temporary two year period.
6. The fourth planning application, 15/01395/HOU related to 17 Rosefield Road Staines-upon-Thames. It proposed the erection of a part two storey, part single

storey side and rear extension and installation of front and rear dormers to create loft conversion and was approved.

7. The final planning application considered by the Committee in December concerned Boundary House, 7 The Wickets in Ashford. It proposed the erection of a two storey side extension and a single storey rear extension and was approved.
8. At the Planning Committee meeting on 13 January 2016, a total of five planning applications were considered with six people taking the opportunity to address the Committee. The key items considered by the Committee are set out below.
9. The first item, 15/01590/SCC, concerned grazing land opposite Ford Close, Kingston Road in Ashford. The application was a consultation by Surrey County Council for the construction of new single storey fire station with access from A308 Staines Road West, incorporating two double appliance bays, dormitories with ancillary facilities, office accommodation, operational areas and store rooms; drill tower and smoke house; proposed hard standing for training, car parking and refuelling point for appliances; associated generator and oil storage tank; retention of existing rail timber fencing on north and eastern boundary of the site and the erection of 3m high acoustic fencing on the south, west and part of the northern boundaries. The Planning Committee resolved to raise objection to the proposal unless the following matters were addressed:
 - Increase in flood storage capacity; and
 - Sufficient landscaping was provided.

The Committee also agreed that if Surrey County Council granted planning permission, then matters relating to ecology, archaeology, highway safety, air quality, ground gas risk and contamination are suitably addressed.

10. The second application, 15/00676/FUL, concerned land off Hanworth Road in Sunbury on Thames. It proposed the erection of new building to provide a B1c, B2 and B8 development with a total floor space of 4,338m (squared) and was approved.
11. The next item, 15/01513/FUL, related to Headline House, Stanwell Road in Ashford. The application proposed the erection of two storey building to provide 1 no. one bed flat, 6 no. two bed flats and 1 no three bed flat with associated parking and amenity space following demolition of the existing commercial building on site and planning permission was granted.
12. The next planning application related to a site known as Venture House, 42 - 54 London Road in Staines-upon-Thames (15/01352/FUL). It proposed the removal of the existing surface level car park and erection of a two-storey block of 6 flats (4 No. 1-bed and 2 No. 2-bed) together with associated amenity space. The application was approved.

13. The last planning application considered by the Committee in its January meeting was for the erection of a two storey rear extension at 32 Maryland Way in Sunbury on Thames and was approved planning permission.

Councillor Richard Smith-Ainsley
Chairman of the Planning Committee

25 February 2016

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